

REGULATORY FRAMEWORK FOR THE 5th MEDIALAB MATADERO OPEN CALL FOR THE AWARD OF THREE (3) RESIDENCIES WITHIN THE ANNUAL SITUATED RESEARCH PROGRAMME (2027)

1. INTRODUCTION

Madrid City Council directly manages the Matadero Madrid cultural centre through the municipal corporate entity Madrid Destino, Cultura, Turismo y Negocio S.A. (hereinafter, "Madrid Destino") with Tax ID (CIF) number A-84073105, and registered office at Calle Conde Duque 9-11 (28015 Madrid).

Matadero Madrid, as a centre for contemporary creation, is structured around various cultural programmes, including Medialab Matadero, which is dedicated to transdisciplinary, collaborative, and open research at the intersection of contemporary art, design, science, technology and society.

Within this context, Madrid Destino, through Medialab Matadero, is launching the 5th International Open Call for the Annual Situated Research Programme, for the award of three (3) research and creation residencies, each lasting seven (7) months, running from January to July 2027.

The aim of these residencies is to host, promote, and lend visibility to experimental and critical projects which, grounded in the principle of 'learning by doing', are capable of exploring emerging socio-technical scenarios, addressing contemporary issues, and testing unconventional research methodologies.

2.- OBJECTIVES OF THE OPEN CALL

This open call establishes the regulatory framework for the award of three (3) research and creation residencies at Medialab Matadero, It is aimed at individuals, collectives, or cultural, artistic, scientific, technological, or research agents developing projects within the fields of situated research, contemporary creation, and transdisciplinary experimentation.

The residencies will last for seven (7) months and will take place between January and July 2027. Their purpose is to support research and creation processes capable of exploring, from a critical, experimental, and collaborative standpoint, the relationships between contemporary art, design, science, technology and society.

Submitted projects should engage with Medialab Matadero's lines of work and operate at the margins or intersections of different disciplines, methodologies, and fields of knowledge. Special consideration will be given to projects which, grounded in the principle of 'learning by doing', offer new ways of researching, prototyping, documenting, sharing knowledge, or activating communities around contemporary issues.

In particular, projects should adhere to the following guidelines:

- Explore potential intersections between art, design, science, technology, and society.
- Contribute to critical reflection on contemporary socio-technical, cultural, ecological, political, or urban challenges.
- Propose collaborative, experimental, situated, or unconventional research methodologies.
- Establish bonds with communities, agents, collectives, citizen initiatives, professional fields, or bodies of knowledge related to the project.
- Incorporate a public dimension through activities involving learning, dissemination, the exchange of knowledge, mediation, or the presentation of the research process.

As part of the residency, each project must develop a **public programme** related to its research process. These may take the form of workshops, encounters, working groups, critical sessions, conversations, open laboratories, presentations, or other platforms for collective experimentation. Comprising between one and six activities, this public programme will be defined and fine-tuned during the residency in dialogue with the Medialab Matadero team, in accordance with the evolution of the research, the needs of the project, and the availability of spaces and resources.

Furthermore, the selected projects must participate in a final public showcase at Medialab Matadero, scheduled to take place between June and July 2027, where they will share the processes, lessons learnt, methodologies, or findings developed during the residency.

A total of three (3) projects will be selected.

3.- PRINCIPLES APPLICABLE TO THE SELECTION PROCEDURE

The award of the research residencies covered by this open call will be carried out on a competitive tender basis, in accordance with the principles of public notice, open competition, transparency, objectivity, equality, and non-discrimination, as well as those relating to effectiveness in achieving the objectives of the open call and efficiency in the allocation and use of available resources.

An Evaluation Committee shall be set up to select the winning projects, examining submitted applications in accordance with the requirements, assessment criteria, and documentation established in these terms and conditions.

4.- NATURE OF THE RESEARCH AND CREATION PROJECTS

Submitted projects must fall within the fields of situated research, contemporary creation, and transdisciplinary experimentation. Whether the applicant is an individual, a collective, or an agent, the submitted project must reflect their own research and creative process, be coherent with their trajectory, and demonstrate the capacity to be developed within the context of an in-person residency at the Matadero Madrid Centre for Artists in Residence (hereinafter, the CRA).

Submitted projects must be the work of the applicant or, in the case of collective projects, of the members of the collective.

Participants, by the mere fact of submitting their application, guarantee the originality of the submitted project and declare that they legitimately hold the necessary rights to develop it within the context of the residency, without prejudice to the provisions regarding intellectual property contained within this regulatory framework.

Projects must be developed in dialogue with the context, the lines of work, and the communities linked to Medialab Matadero, and must align with the following fundamental guidelines:

- **Thematic coherence.** Projects should explore potential intersections between art, design, science and technology, in such a way that their findings, processes, or methodologies contribute to addressing major contemporary urban and global challenges within the framework of the Sustainable Development Goals of the 2030 Agenda. In particular, all submitted projects should engage with the lines of work of Medialab Matadero, which include the themes addressed in the annual programmes [Lab 1 Sentient Media](#), [Lab 2 The Metabolic Sublime](#), [Lab 3 Synthetic Minds](#), [Lab 4 Weird Futures](#) and [Lab 5 The Mechanics of Trust](#), with the aim of updating and further exploring the lines of research opened up by Medialab in recent years. For more information, please visit the [Medialab Matadero](#) website.
- **Innovation and critical reflection.** Submissions must develop a cultural research and creation project incorporating a critical reflection on the digital revolution, its impact on society, and its effects at different levels. Special consideration will be given to projects that contribute to imagining, testing, or constructing fairer and more inclusive, sustainable, and democratic digital futures.
- **Dialogue.** Projects must establish links with the rest of Medialab Matadero's activities, showing their capacity for transformation and enrichment through dialogue with partners, whether individuals or organisations, as well as other researchers, communities, and the general public. Special consideration will be given to those projects that are willing to open themselves to exchange with the cultural, social, scientific, technological, and civic context of both Matadero Madrid and the city of Madrid.
- **Initiation of the research process:** The projects must carry out documentation tasks, as well as activities relating to learning, dissemination and the exchange of knowledge with the public. These activities may take the form of workshops, encounters, conversations, working groups, critical sessions, open laboratories, presentations, or other platforms for collective experimentation, and must be relevant to the proposed research.

Projects that are not sufficiently related to the objective of the open call shall be rejected, as shall those that are not feasible within the temporal, financial, or spatial framework of the residency, those that are not the work of the individual or collective applicant, or those that exclusively consist of the production of a finished work, activity, or service with no research, experimental, or public dimension.

Proposals aimed exclusively at other programmes or areas of activity at Matadero Madrid that do not correspond to the specific purpose of this open call may also be rejected.

5.- REQUIREMENTS TO ACCESS AND PARTICIPATE IN THE OPEN CALL

This invitation to participate is aimed at individuals, groups of individuals, and non-profit legal entities conducting research and creation projects in fields related to art, design, architecture, urban planning, economics, film, photography, journalism, digital media, environmental sciences, philosophy, engineering, social studies, political science, digital tool programming, material sciences, activism, or any other field that allows Medialab Matadero's lines of work to be addressed from a novel, critical, experimental or transdisciplinary perspective.

Those responsible for the projects will be expected to contribute to the creation of an open space for personal and professional exchange with Medialab Matadero's local and international audiences, learning communities, and professional and academic circles, as well as with the city of Madrid in general. As a result, the working languages of the Residency will be both Spanish and English.

In all cases, candidates must meet the following requirements:

- Possess the necessary legal capacity to act and, in the case of individuals, be of legal age at the time of submitting the application.
- Hold Spanish nationality or that of a member State of the European Union. Citizens from a non-EU country must hold the necessary administrative authorisation to reside or remain legally in Spain throughout the duration of the residency.
- Non-profit legal entities must be validly incorporated and, where applicable, registered in the relevant register. Commercial entities will be excluded from participation.
- Applicants must not be subject to any of the prohibitions and incompatibilities specified in article 71 of Law 9/2017, of 8 November, on Public Sector Contracts.
- Applicants must not have a current employment relationship or a current commercial contract with Madrid Destino during the residency period. In the case of legal entities, Board Members may not participate, irrespective of whether they submit their project in a personal capacity as an individual.

- Individuals, collectives, and entities may only submit a single application. Projects submitted under co-authorship will be treated as a single project and a single application.
- Applicants must not have been the beneficiaries of the Medialab Matadero Open Call for Situated Research Projects in the three years prior to the date of publication of this call.

Where several individuals apply jointly, they are not required to formalise a legal relationship between themselves. However, they must designate a representative to whom the other members of the collective must delegate their rights of representation. All dealings arising from this open call will be conducted with this representative. Members of a collective will be jointly and severally liable for the obligations assumed under the framework of the residency.

Submitted projects must be the work of the applicant or, in the case of collective projects, of the members of the collective. Submitting an application implies that the applicants declare the originality of the project and that they hold the necessary rights for its development within the framework of the residency.

Residents will coexist with other artists, researchers, local and international cultural agents, resident projects, and communities linked to Medialab Matadero, the Centre for Artists in Residence, and Matadero Madrid. They must therefore show a willingness to participate in this open space of hospitality, coexistence and personal and professional exchange and mutual care.

Proposals that do not meet the requirements set out in this regulatory framework before the deadline expires will be rejected, unless such non-compliance is due to rectifiable formal defects or existing documentation, in which case the applicant may be required to remedy the defect within a maximum of five (5) calendar days.

6.- EVALUATION COMMITTEE AND CRITERIA

6.1. Evaluation Committee

Madrid Destino shall establish an Evaluation Committee to examine and assess the applications submitted. Where not governed by this regulatory framework, it will be governed by Law 40/2015 of 1 October 2015 on the Legal Regime of the Public Sector, in all matters related to the legal framework governing collegiate bodies.

The members of the Evaluation Committee shall be subject to the rules on abstention and recusal set out in Articles 23 and 24 of Law 40/2015 of 1 October on the Legal Regime of the Public Sector.

The Evaluation Committee shall comprise the curator of the Situated Research programme, a member of the Medialab Matadero team, a member of the Matadero Madrid CRA team, and two professionals from outside the institution. The Medialab Matadero team member will chair the Committee.

The Committee will also include a legal officer from Madrid Destino, who will act as Secretary, attend Committee meetings, and record the results of its deliberations. The Secretary will be allowed to speak, but not to vote.

The Matadero Madrid Contracting Body, acting on the proposal of the Artistic Direction of Matadero Madrid, has the power to appoint new members and substitutes for each of them, as required.

The decisions of the Committee members will be adopted by a majority of the participating members. In the event of a tie, the person acting as Chair shall have the casting vote.

After eliminating those candidates who do not meet the participation requirements or have not submitted the required information and documentation in accordance with this regulatory framework, the Evaluation Committee will select three (3) beneficiary projects from all those submitted. They will also select at least three (3) substitutes to replace any of the winning projects in the event of withdrawal, disqualification, or the inability to carry out the residency.

Exclusion due to non-compliance with the requirements and the evaluation of the applications are the exclusive competence of the Evaluation Committee.

Should the Evaluation Committee deem it necessary, it may summon the applicants, whether individuals or collectives, to a second evaluation round, consisting of an interview or a brief presentation of the pre-selected projects. These may be conducted in person or via video call.

The decision of the Evaluation Committee will be communicated to the selected projects using the contact details provided in the application form, and subsequently made public via the Medialab Matadero and Matadero Madrid websites.

External members of the Evaluation Committee will be paid the sum of FIVE HUNDRED EUROS (€500.00), to which any legally required withholdings will be applied. Should more than one hundred (100) projects be received, the above remuneration will be EIGHT HUNDRED EUROS (€800.00). Members of Madrid Destino will not receive any remuneration for their participation in the Committee.

6.2. Assessment criteria

Submitted applications will be examined by the Evaluation Committee on the basis of the following criteria:

- The background of the applicants (individuals, collectives, or organisations) in relation to the objectives, methodologies and lines of work of Medialab Matadero.
- The relevance, depth, and quality of the submitted research and creation project, as well as its ability to operate beyond disciplinary barriers and engage with the lines of work of Medialab Matadero.

- The project's adherence to the fundamental guidelines set out in this regulatory framework: thematic consistency, innovation, critical reflection, dialogue, and the open nature of the research process.
- The project's ability to benefit from the unique characteristics of both Medialab Matadero and the CRA, while also contributing to the development of their goals, communities, and lines of research.
- The clarity and feasibility of the project's implementation and execution vis-à-vis the duration of the residency, the envisaged funding, the work schedule, production requirements, and the availability of spaces and resources.
- Demonstrated competence in transdisciplinary, experimental, collaborative, or situated research projects, alongside proficiency in team-working dynamics and tools.
- Familiarity with citizen initiatives and cultural, scientific, technological, social, or community organisations in the city of Madrid, as well as the relevance of the proposed activities to establish bonds, dialogue, or collaborations with them.
- The interest, coherence, and viability of the public dimension of the project, including activities involving learning, dissemination, the exchange of knowledge, documentation, or the public presentation of the research process.
- The innovative nature of the proposed methodologies, dynamics, or tools, as well as the critical integration of existing or emerging technologies into the conceptualisation or development of the project.

The open call may be declared null and void, in whole or in part, if, in the opinion of the Evaluation Committee, the applications submitted fail to meet the quality, relevance, or suitability required by the objectives of the open call. No appeal may be lodged against this decision.

7.- RESOURCES ALLOCATED TO THE RESIDENCY

In order to carry out the research and creation residency, each selected project will be awarded the following resources: a physical space, a financial allowance, and mentoring by the Medialab Matadero team, under the terms and conditions set out in this Regulatory Framework.

7.1. Physical workspace

Each selected project will be granted access to a physical workspace at the CRA at Matadero Madrid during the course of the residency, subject to availability, the rules of use, and the internal organisation of the spaces assigned by Matadero Madrid.

- The standard opening hours of the space will be Monday to Friday, from 9am to 8pm, without prejudice to any adjustments that may be agreed with the Medialab Matadero team depending on project needs, the centre's programming, and space availability.

- The space will be equipped with internet access, lighting, electricity, and basic work furniture. The hall's layout is designed to encourage interaction between residents, featuring a system of ephemeral architecture that makes it possible to visually partition the spaces while fostering peer collaboration.
- Residents will be informed sufficiently in advance as to other activities due to take place in adjacent spaces, so that they can reschedule their work and thus avoid any possible inconvenience.
- Residents must abide by the internal rules governing the use of spaces at Matadero Madrid, including opening hours, safety protocols, use of materials, cleaning, available facilities, and any other instructions provided before the residency begins. They must sign a copy of these rules to indicate their conformity.
- Residents may access shared spaces within the CRA at Matadero Madrid, in accordance with project needs and availability. Such access is subject to prior authorisation or booking. Among other available resources, these spaces may include meeting rooms, presentation spaces, a black box studio, a sound booth, an editing suite, 'dirty-work' spaces, and a digital fabrication lab.
- Each selected project must establish the CRA at Matadero Madrid as its primary base throughout the residency, without prejudice to such activities, field research, external collaborations, or travel required for the project that has been agreed upon with the Medialab Matadero team.

7.2. FINANCIAL ALLOWANCE:

Each selected project will receive a financial allowance of **TEN THOUSAND EUROS (€10,000.00)**, to which any legally required taxes and/or withholdings will be applied, as a residency grant for the development of the research and creation project.

The financial allowance will be paid as follows:

- Seventy per cent (70%) of the allowance will be paid upon signature of the residency acceptance document, provided that all documentation required by this regulatory framework has been submitted completely and correctly, and in any case, prior to or at the start of the residency, which is scheduled for January 2027.
- The remaining thirty (30%) per cent of the allowance will be paid upon acceptance of the residency report, which must be submitted at the end of the stay at Matadero Madrid. Payment is subject to the prior submission of the relevant receipt or invoice.

The financial allowance must be dedicated to the development of the selected project, including expenses required for research, creation, production, documentation, mediation, travel, materials, equipment, collaborations, or any other items directly related to the project.

The resident individual, collective, or entity must fund any technical equipment, materials, or resources required for the project that Madrid Destino cannot provide, subject to the latter's absolute and discretionary availability.

7.3. SUPPORT AND SUPERVISION

Throughout the residency, resident individuals, collectives, or entities will receive support from the Medialab Matadero team, with whom they will hold at least one monthly monitoring meeting. These meetings are designed to guide the development of the research, facilitate its adaptation to the context of Medialab Matadero, and help define its public dimension.

As part of the residency, the research findings, or a part thereof, may be shown during the Open Days scheduled to take place in the first week of March and the first fortnight of June 2027 at the CRA at Matadero Madrid.

In addition, selected projects must participate in the final public showcase planned for June or July 2027, as well as any activities involving monitoring, the exchange of knowledge with the public, or communication as may be agreed with the Medialab Matadero team within the framework of the residency.

Once the residency has come to an end, consideration may be given to the occasional use of spaces at Matadero Madrid for the development of proposals linked to the selected project. Any such use will be subject to assessment by the Medialab Matadero team and the availability of spaces and resources, provided that no more than one year has elapsed since the end of the residency.

7.4.- TRAVEL EXPENSES

Medialab Matadero will arrange and cover the cost of a maximum of one return trip for selected residents living outside Spain who must travel to Madrid for the residency.

In the case of collective projects, Medialab Matadero will cover the travel expenses of a single member, who must be designated by the collective itself. Medialab Matadero must be notified of their name sufficiently in advance.

Travel will be in economy class and always in accordance with the guidelines, limits, and procedures established by Madrid Destino.

8.- DURATION

The residencies will last for seven (7) months and will take place between January and July 2027.

The exact start and end dates of the residencies will be advised once the open call has been completed, in accordance with Medialab Matadero's programming, space availability, and the coordination requirements of the selected projects.

9.- CONDITIONS OF THE RESIDENCY

Full compliance with the following rules and obligations is essential for resident individuals, collectives, or entities, as well as any collaborators. Any non-compliance may result in the termination of the residency under the terms and conditions provided for in this regulatory framework.

Resident individuals, collectives, or entities must:

- Maintain a continuous presence in the space made available to them during the agreed periods and align their stay with the timeframe indicated in this regulatory framework, unless the residency involves scheduled absences, field research, travel or other circumstances agreed in advance with the Medialab Matadero team.
- Establish Matadero Madrid as their primary base for the residency, without prejudice to any external activities required for the project that have been agreed upon with the Medialab Matadero team.
- Abide by the internal rules governing the use of spaces made available to them, including opening hours, safety protocols, use of materials, cleaning, available facilities, and any other instructions provided by Matadero Madrid or Madrid Destino.
- Participate in the monitoring meetings, tutorials, visits, support sessions or other encounters arranged with the Medialab Matadero team to ensure the smooth running of the residency.
- Coexist and collaborate, insofar as is relevant to the project, with the other projects selected in this call, with other resident projects, and with communities, agents, and initiatives linked to Medialab Matadero and Matadero Madrid.
- Take an active part in the activities of Medialab Matadero and the CRA at Matadero Madrid deemed relevant to the development, support, communication, or visibility of the resident projects. In particular:
 - Participate in the Open Days held during the residency period, should they be scheduled by Matadero Madrid. Open Days consist of opening the creation and research spaces of the resident projects to the public. Residents must be on hand to explain or introduce their project to both a specialist audience and members of the general public visiting the space. Matadero Madrid will cover any shared technical and production expenses for these presentations.

- Participate in the final public showcase scheduled for June or July 2027, where the processes, lessons learnt, methodologies, or findings developed during the residency will be shared.
- Facilitate the documentation and dissemination of the research project. To this end, resident individuals, collectives, or entities undertake to provide the communications team at Matadero Madrid or Medialab Matadero with textual, graphic, audiovisual, or visual content that serves to explain the project during the residency.
- Mention Medialab Matadero, the CRA, and, where applicable, Matadero Madrid, in any communications regarding the project in progress or its findings, whether on social media, in press releases, publications, public presentations, or other communication channels.
- Following the completion of the residency, submit a final development report within a maximum period of one month. The submission and acceptance of this report will be an essential condition for the payment of the remaining thirty per cent (30%) of the financial allowance referred to in section 7.2 of this regulatory framework.

The final report must include (1) a brief summary (approximately 500 words) of the project carried out and the objectives achieved; (2) a list of public activities carried out; (3) publishable material on lessons learnt, methodologies, and/or findings achieved; and (4) a list of expenses incurred during the development of the project. These expenses may include items such as materials, technical equipment, travel, subsistence, payments to third-parties, documentation, production, or other expenses directly related to the project.

The publishable material referred to in point (3) should not be understood as a finished artistic work, but rather as documentation of a work process. Its format should be consistent with one of the following models: (a) a manual or instructions; (b) documentary material (a report, feature, essay, or an audio or audiovisual documentary); (c) documentation of an artistic project as a collective learning process.

The findings, processes, or materials derived from the research project may be disseminated by Medialab Matadero, Matadero Madrid, and Madrid Destino under the terms provided for in this regulatory framework regarding intellectual property, image rights, and public communication.

Any racist, homophobic, transphobic, or sexist behaviour, or any other conduct that may violate human dignity, will constitute grounds for the immediate cancellation of the residency.

In the event of serious non-compliance with the essential conditions established in these rules and regulations, the award of the residency may be terminated. In such an event, Madrid Destino shall communicate the termination of the residency to the resident individual, collective, or entity, which must submit such allegations as they may deem appropriate within a maximum of (10) days.

After having received a report from the legal services, the competent body shall notify the measures adopted, which may include the loss of the right to continue making use of the spaces, resources, or elements that make up the residency package, as well as the non-payment of any outstanding amounts from the date of communication of the termination decision.

In the case of collective projects, the said termination shall affect all members thereof, who will be jointly and severally liable for their obligations. Communication shall be deemed validly served on all members when it is made to the person designated as the representative or spokesperson of the collective.

In the event that an application already awarded must be withdrawn by the selected individual, collective, or entity, Medialab Matadero must be notified sufficiently in advance so that, where appropriate, the project can be replaced by one of the substitute projects.

10.- DOCUMENTS TO BE SUBMITTED AND APPLICATION DEADLINE

10.1. Documents required to submit an application

To submit an application, you must duly complete and return the application form available on the Medialab Matadero website within the deadline set forth in this regulatory framework.

The deadline for the submission of applications is 27 September 2026 at 23:59 CEST.

The registration form will request the following information:

FACT SHEET

Full company or personal contact details (name of the entity and/or representative's full name, DNI, NIE, or passport, address, email, phone).

ATTACHMENTS

1. Applicant's documentation: The applicant's documentation must be attached in a single PDF file named with the entity or representative's name (authorname.pdf) in A4 format and should include:

- Biographical summary and motivation letter (maximum 500 words)
- A portfolio containing previous or similar projects, (maximum 10 pages).

2. Project documentation: The project documentation must be attached in a single PDF file named with the organization, representative, and the title

of the research proposal (authorname_projectname.pdf) in A4 format and should include:

- Project title.
- A description of the project (between 1,000 and 2,000 words), which must develop the following mandatory sections: background, approach, objectives, communities with which it is proposed to work, work schedule, methodology. Graphic material illustrating the project may be included, up to a maximum of 10 images.
- A preliminary proposal for public activities, including objectives or expected findings, and a timetable.
- A link to a video file with a personalized presentation and introduction to the proposed project, maximum 3 minutes.

Proposals may be submitted in Spanish or English.

The submission of projects implies full acceptance of the terms of this invitation to participate and does not confer any rights on the participants.

Queries may be addressed to the following email address: info.m@medialab-matadero.es, indicating in the subject line "Medialab Matadero Open Call for the allocation of three research residencies (2027)."

10.2. Documentation to be submitted if selected

Without prejudice to the documentation requested for participation, should you be selected, you will be asked to submit the following documentation:

- A copy of the signatory's valid National ID Card (DNI), Foreigner's ID (NIE), or passport.
- If several individuals apply jointly with the same application or project, a copy of each person's valid ID document (DNI, NIE, or passport) as well as a document designating a representative, signed by all members, including a declaration of joint and several liability. In such cases, payment of the residency financial allowance will be made to the designated representative, which shall release Madrid Destino from any further liability. In any case, attendance at the spaces provided for the residency may be limited to the number of members of the collective that the Medialab Matadero team deems viable.
- Non-profit legal entities must provide the document or deed of incorporation, articles of association or founding charter, registration in the corresponding register, a copy of tax ID document (DNI) or equivalent document of the entity's representative, and a power of attorney confirming their capacity to represent the entity on whose behalf they are acting.
- A residency award acceptance form, which will be sent to the selected individual, collective, or entity and must be returned duly signed.

- A copy of the rules governing the use of spaces and the operation of the residency, which will be sent to the selected individual, collective, or entity and must be returned duly signed to confirm agreement.
- Once the acceptance form has been signed, pursuant to the protocols of the Madrid Destino Safety and Emergency Department, the resident individual, collective, or entity will receive Occupational Risk Prevention documentation from the Sub-directorate for Self-Protection and Coordination of Business Activities (CAE). This will include the Occupational Risk Assessment for the premises that make up the Matadero cultural centre attached to Madrid Destino, as well as the applicable emergency measures. The resident individual, collective, or entity must send a signed copy of the corresponding acknowledgement of receipt to the designated officer at the address provided for this purpose.

10.3. Documentation to be presented to formalise the first payment

The following documentation must be submitted to formalise the first payment of the residency financial allowance:

- An up-to-date certificate of bank account ownership, signed, sealed and dated within the current calendar year. This must be in the name of the individual, collective, or entity awarded the residency, or, in the case of collective projects, in the name of the designated representative.
- A certificate of tax residence, if this is outside Spain.

11.- INTELLECTUAL PROPERTY

MEDIALAB MATADERO seeks to promote open knowledge and encourages the free use and reuse of the work and prototypes that result from the work groups, workshops, and laboratories through the www.medialab-matadero.es website.

Texts (unless otherwise indicated) are licensed under a Creative Commons Attribution 4.0 International license that allows for:

- Copying, distributing, and publicly communicating the texts from the website.
- Making commercial use of the contents.
- Generating derivative works.

To do any of the above, users are subject solely to the following conditions

- Acknowledgement, specifying the source of information by displaying the following formula in a visible place: "Information obtained from the www.medialab-matadero.es website.
- Including the same obligation of acknowledgement in the licensing terms and conditions of any derivative product that makes use of this information.
- Not distorting the meaning of the reproduced information.

- Avoiding any form of presentation that might suggest that Madrid Destino or Madrid City Council supports or promotes the use made of the information thus disseminated.

The findings of the research will be published under Creative Commons By-SA in the terms set out in <http://creativecommons.org/licenses/by-sa/3.0/es/> However, authors may license their contents under any other free licence to encourage wider dissemination. This must be clearly indicated in the corresponding publication or work.

In this context, participants, by the mere fact of submitting their research project in this open call, guarantee the originality and authorship of the submitted project and that they legitimately hold all intellectual property rights thereto. In this respect, they also guarantee the peaceful use thereof by Madrid Destino and by third parties and expressly release them from any liability for any direct or indirect damage or harm that could be derived from their failure to comply with this guarantee, with a guarantee of full indemnity.

If necessary, applicants whose projects are selected will be required, upon allocation of the residency, to undertake to grant, subscribe, and sign such documents as may be necessary for the maximum and full effectiveness of the intended transfer or assignment of rights.

12. DATA PROTECTION

Madrid Destino guarantees that personal data will be processed in accordance with legislation in force and to this end makes it known that such data will be incorporated into a file owned by Madrid Destino in the following terms:

Data controller: Madrid Destino Cultura Turismo y Negocio, S.A., with a registered address in Madrid, Calle Conde Duque, 9-11 de Madrid (postcode 28015).

Data Protection Officer: dpd@madrid-destino.com

Purposes: To manage participation in the "5th Open Call for the Allocation of Three Situated Research Projects within the Annual Programme of Medialab Matadero at Matadero Madrid 2027" and fulfil the established relationship (registration, evaluation and selection of finalists, including the handling of the assigned contract file, formalising and filing documents, accountancy, compliance with tax obligations, invoicing, transparency and control).

Retention period: Retention will be limited to the period necessary to comply with the residency allocation file and the statutory period for civil, criminal, administrative and any other actions that may arise from the activity or service provided.

Recipients: The website and social media profiles of the winners. The Tax Agency and other public bodies, in compliance with tax, transparency and control obligations; financial entities for management of collections and payments; and judicial authorities. Transparency obligations require Madrid Destino to publish,

on its website, a list of all the contracts that it enters into, therein stating the signatories, the purpose of the agreement, its term, any modifications made, the parties obliged to perform the services or activities, and the agreed financial obligations.

Lawful Basis: Consent of the data subject and/or fulfilment of contractual obligations entered into by participating in this open call, the receipt of the questionnaire being the legal basis thereof.

Rights: Rights to access, rectification, erasure, data portability and restriction of data processing or objection may be exercised by sending an email to dpd@madrid-destino.com, with the subject "Medialab/Matadero". The person making the request must identify themselves using their official ID document. You may also file a complaint with the Spanish Data Protection Agency (AEPD).

13. PARTICIPANT'S IMAGE RIGHTS:

By the mere fact of submitting their application, participating individuals, collectives, or entities accept that should they be selected to participate in the residency, they may appear in images (photographs, videos, and other audiovisual formats) taken by Madrid Destino, Medialab Matadero, or Matadero Madrid to document the research and creation project, and for subsequent informative or promotional dissemination in the websites and official social network profiles of Medialab Matadero, Matadero Madrid, and/or Madrid Destino.

Similarly, they accept that their image may be used in catalogues, publications, reports, or other documents compiling the activities of Medialab Matadero, Matadero Madrid, or Madrid Destino.

All of this is subject to the provisos and limitation on uses and applications that may infringe upon their right to honour, personal and family privacy and to one's own image, in the terms set out in Organic Law 1/1982 of 5 May on the Civil Protection of the Right to Honour, Personal and Family Privacy, and One's Own Image.

Any other use outside the above scope is expressly excluded from this authorisation.

14.- ACCEPTANCE OF THE REGULATORY FRAMEWORK:

Participation in this call implies full acceptance of the content of the regulatory framework, as well as the agreements and the final decision of the Evaluation Committee. Failure to comply with this regulatory framework will result in the exclusion of the participant(s) from this open call.

15.- RESERVATIONS AND RESPONSIBILITIES:

Madrid Destino reserves the right to take any initiative that contributes to the greater success of the open call, even if it is not regulated by this regulatory framework, without this giving rise to any claims in this regard.

Madrid Destino reserves the right to cancel this open call at any time and for any reason and to make modifications and/or add subsequent annexes to it, provided that these are justified and communicated publicly and in particular to the candidates.

Madrid Destino reserves the right to disqualify any participant who acts in an abusive and fraudulent manner, or who deceives, conceals or falsifies the participation data or in any way fails to comply with the conditions of these rules and procedures.

Madrid Destino shall not be held responsible for any possible fortuitous eventualities that may affect the course of the call, such as technical traffic errors, internet connection failure or congestion.

16.- CONFLICT RESOLUTION:

To resolve any issue or dispute arising out of the call, please write to Madrid Destino so that both parties may reach an amicable resolution.

Should an amicable settlement not to be reached, the parties, expressly waiving their own jurisdiction, submit themselves to the judicial bodies of the city of Madrid.

Should you require further details, you may write to the email: info.m@medialab-matadero.es.

All queries will be resolved through this email address and will be published on the www.medialab-matadero.org website.